



ENGINEERING SERVICES DIVISION

ELECTRONICS CORPORATION OF INDIA LIMITED

(A Govt. of India Enterprise under the Department of Atomic Energy)

TENDER DOCUMENT

FOR

E-Tender Notice no.ESD-Civil-**1421**

Name of the Work: Acrylic based chemical waterproofing treatment over the roof of EMI/EMC building ECIL Hyderabad.

TENDER DOCUMENT

INCLUDING

PRICE BID

(SECTION I TO VI)

ISSUED TO:-

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ENGINEERING SERVICES DIVISION

ELECTRONICS CORPORATION OF INDIA LIMITED
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SECTION - I

NOTICE INVITING E-TENDER No.ESD-Civil-1421, Dt.04.11.2024
AND
INSTRUCTIONS TO TENDERERS

Tenders are invited in two-part bid system (Technical and Commercial) from eligible contractors with similar experience for the following work at ECIL, Hyderabad.

<u>S/N</u>	<u>Name of the work</u>	<u>Estimated Cost (Rs.)</u>	<u>EMD (Rs.)</u>	<u>Period of Completion</u>	<u>Maintenance Period</u>
1)	Acrylic based chemical waterproofing treatment over the roof of EMI/EMC building ECIL Hyderabad.	22,58,000/- Excluding GST	45,160/-	FOUR Months	FIVE years from the date of completion of the work.

Prequalification cum Technical Evaluation Criteria:

A:Essential

1. Proof of experience having successfully completed similar works during the last seven years calculated from the date of opening of tender should be either of the following:
 - Three similar works each costing not less than the amount equal to 40% of the estimated cost.
 - OR
 - Two similar works each costing not less than the amount equal to 50% of the estimated cost.
 - OR
 - One similar work costing not less than the amount equal to 80% of the estimated cost.

Vendor eligibility - **vendors having experience in any type of water proofing works only.**

The value of completed work shall be brought out to current costing level by enhancing at a simple rate of 7% per annum, calculated from the date of completion to last date of submission of tender.

Completion Certificates from clients should indicate the nature of work done, the value of work done, date of start, date of completion as per agreement, actual date of completion and a mention about satisfactory completion of the work.

Note: Completion certificates in respect of private works must be supported with relevant TDS certificates otherwise the same shall not be considered.

2. The average annual financial turnover during the last 3 years 2020-21, 2021-22 and 2022-23 ending 31st March of the previous financial year, should be at least 30% of the estimated cost.

(Photocopies of the profit and loss account statement of above mentioned all the three years/ certification from Chartered Accountant of all the three years to be uploaded).

3. Copy of PAN card.
4. Registration of GST
5. Bank solvency certificate of 30% of the estimated cost of work form Nationalized / Scheduled bank, issued after 1stApril, 2023.
6. Complete name and mailing address of the tenderer along with Telephone numbers, Fax no., mobile numbers and E-mail address. (Please note that submission of valid email id is mandatory)

Additional

1. Information regarding firm / Company profile.
2. Details of projects in hand indicating the name, value, nature & scope of work, stipulated dates of completion. This shall be accompanied with the copies of the work orders or purchase orders issued by respective clients.

INSTRUCTIONS TO TENDERERS

The intending bidders should upload their bids in two parts, Technical and Commercial.

Tender Download: The Eligible bidders can download the tender document online from above e-procurement Portal <https://etenders.ecil.co.in> on or before the schedule dates mentioned in the e-tender floated.

(Technical Bid)

Submission of Earnest Money deposit fees:

Tender shall be accompanied by a demand draft as Earnest Money deposit drawn on any scheduled bank in favour of Accounts Officer, ECIL, Hyderabad. The EMD so submitted in the form of Demand draft will be adjusted into security deposit in case of successful tenderer and shall be returned in case of unsuccessful tenderers after award of work to successful bidder.

A scanned copy of DDs against EMD should be uploaded mandatory while bid preparation stage (as per the schedule mentioned in online e-tender) and original DDs should be submitted to the ECIL Hyderabad in the sealed envelope on or before the due date mentioned in schedule of respective e-Tender.

Exemption for Submission of EMD: Vendors registered with NSIC / MSME / UAM are exempted from the submission of EMD in line with the government guidelines Micro and Small Enterprises (MSEs) as defined in MSE procurement policy issued by Department of Micro, Small and Medium Enterprises (MSME) and NSIC.

A scanned copy of the exemption certificate shall be uploaded during bidding process against proof of exemption.

No exemption for non-submission of EMD will be allowed on any other account, resulting in rejection of tender. Further, tenders with insufficient EMDs amount shall also be rejected.

The intending bidders shall upload all the documents of prequalification mentioned in the tender document. The intending bidders, who do not submit the prequalifying documents as stated above, shall be summarily rejected.

1. **Conditional offers including conditional rebates will not be entertained and will be summarily rejected.**
2. **Validity of offer: 120** (one hundred and twenty) days from the date of opening of tender. If any tenderer withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the department, then the ECIL shall, without prejudice to any other right or remedy, be at liberty to forfeit the earnest money as aforesaid. Further the tenderer shall not be allowed to participate in the retendering process of the work.
3. The Technical evaluation committee of ECIL will check pre-qualification documents and evaluate each tenderer's technical capabilities before qualifying them. EMD will be returned to the contractors whose technical bids are rejected.
4. **Further details / clarifications if any, can be had from Tenders and Purchase section, ESD, ECIL. The working hours of the Company on all working days (Monday to Saturday) are 08:30 Hrs to 16:00 Hrs. The communication facilities available are E-mail: esdtenders@ecil.co.in and arman@ecil.co.in, Tele phone nos. 040-27182506 and 27186656.**
5. **In case of any difficulty in accessing the server, uploading the data or browsing the document etc., kindly contact ECIL e-tendering team members who will be available at telephone nos. 040-27186294 / 27186652 / 27182273. E-mail – etendering@ecil.co.in**

GENERAL RULES AND DIRECTIONS

1. In the event of the tender being submitted by a firm, it must be signed separately by each partner thereof or in the event of the absence of any partner, it must be signed on his behalf by a person holding a power-of-attorney authorizing him to do so, such power of attorney to be produced with the tender, and it must disclose that the firm is duly registered under the Indian Partnership Act, 1952.
2. Receipts for payments made on account of work, when executed by a firm, must also be signed by all the partners, except where contractors are described in the tender as a firm, in which a case the receipts must be signed in the name of the firm by one of the partners or by some of the person having due authority to give effectual receipts for the firm.
3. If at any stage, any information / documents uploaded by the applicant are found to be false; the contract shall be liable for rejection, apart from any other appropriate/legal action by ECIL.
4. **All rates shall be quoted in the price schedule form. The amount for each item should be worked out and requisite totals given. Special care should be taken to write the rates in figures as well as in words and the amount in figures only, in such a way that interpolation is not possible. The total amount should be written both in figures and in words. In case of figures, the word 'Rs.' should be written before the figure of rupees and word 'P' after the decimal figures, e.g. 'Rs. 3.25 P' and in case of words, the word, 'Rupees' should precede and the word 'Paisa' should be written at the end. Unless the rate is in whole rupees and followed by the word 'only' it should invariably be up to two decimal places. While quoting the rate in schedule of quantities, the word 'only' should be written closely following the amount and it should not be written in the next line.**
5. ~~Rates quoted by the contractor in item rate tender in figures and words shall be accurately filled in so that there is no discrepancy in the rates typed in figures and words. However, if a discrepancy is found, the rates which correspond with the amount worked out by the contractor shall unless otherwise proved be taken as correct. If the amount of an item is not worked out by the contractor or it does not correspond with the rates written either in figures or in words, then the rates quoted by the contractor in words shall be taken as correct. Where the rates quoted by the contractor in figures and in words tally, but the amount is not worked out correctly, the rates quoted by the contractor will unless otherwise proved be taken as correct and not the amount.~~ **In event no rate has been quoted for any item(s), leaving space both in figure(s), word(s), and amount blank, it will be presumed that the contractor has included the cost of this/these item(s) in other items and rate for such item(s) will be considered as zero** and work will be required to be executed accordingly.
6. In quoting their rates, the tenderers are advised to take into account all factors including any fluctuations in the market rates etc. No claim will be entertained on this account after acceptance of the tender or during the currency of the contract except for the provisions in clauses if any elsewhere in the contract.
7. Before tendering the tenderers are advised to inspect the site of work and its environment and be well acquainted with the actual working and other prevalent conditions, position of materials and labour, General and Special Conditions of Contract, Drawings and specifications and all other documents which form part of the Agreement to be entered into.
8. The acceptance of the tender will rest with the Head ESD who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all of the tenders received. However, the reasons for the rejection of the tender will be communicated if desired by the bidder in writing.
9. ECIL reserves to itself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.

10. Vendors who are registered under GST regime only will be considered.

Vendors has to quote the basic price for each line entry in the schedule enclosed as per the scope of work. In addition to this, upon ensuring the GST paid by the contractor to the concerned department and same shall be reimbursed to them by the ECIL on submission of tax invoice after satisfying that it has been actually paid by the contractor and the same has to be reflected in the returns.

11. The contractors / applicants should upload the tender document on the prescribed forms, complete in all respects as explained above. Incomplete tender documents shall be summarily rejected.
12. The contractor whose tender is accepted, will be required to furnish performance guarantee of 5% (Five Percent) of the tendered amount within the period specified in Schedule F. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule 'F'. including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor.
13. The contractor whose tender is accepted will also be required to furnish by way of Performance Security Deposit for the fulfillment of his contract, an amount equal to 5% of the tendered value of the work. The Performance Security deposit of 5% will be collected by deductions from the running bills of the contractor at the rates mentioned above and the earnest money deposited at the time of tenders, will be treated as a part of the Security Deposit.

JURISDICTION:

The agreement for this work will be executed at Hyderabad and be governed by the Indian Law for the time being in force and the court in Hyderabad alone will have jurisdiction to deal with matter arising there from.

Head/ESD

ECIL IS COMMITTED TO A CORRUPTION FREE WORK ENVIRONMENT. All the purchase and contracts commitments of ECIL will be honored without the citizen having to pay any bribe. In case any person demands any bribe, it is the duty of a responsible citizen to inform the matter to the Chief Vigilance Officer , ECIL, Hyderabad. His name and telephone number are Shri Krishna Kumar Pilli, ITS, Phone (O):040-27121349,EPABXNo.2378/2967, Email:cvo@ecil.co.in

SECTION-II

DECLARATION

This is to inform you that I/We _____ declare
that we are not blacklisted by any CPSU or by Government of India in the past.

Signature of Contractor

SECTION-III

FORM OF TENDER AND ACCEPTANCE

Name of the work: Acrylic based chemical waterproofing treatment over the roof of EMI/EMC building ECIL Hyderabad.

TENDER

I/We have read and examined the notice inviting tender, schedules, specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for ECIL within the time specified in Schedule 'F' viz., schedule of quantities and in accordance in all respect with the specifications, designs, drawing and instructions in writing referred to in the contract and with such materials as are provided for, by, and in respect of accordance with, such conditions so far as applicable.

We agree to keep the tender open for one hundred and twenty (120) days from the due date of its opening and not to make any modification in its terms and conditions.

A sum of Rs. is hereby forwarded through demand draft of a scheduled bank as earnest money. If I/We fail to furnish the prescribed performance guarantee within the prescribed period, I/We agree that ECIL or the successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money absolutely. Further, If, I/We fail to commence work as specified, I/We agree that ECIL or the successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money and performance guarantee absolutely, otherwise the said earnest money shall be retained by them towards security deposit to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to in the contract. Further, I/We agree that in case of forfeiture of Earnest Money and performance guarantee as aforesaid. I/We shall be debarred for participation in the re-tendering process of the work.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated:

Signature of Contractor

Witness:

Postal Address:

Address:

Occupation:

ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for an on behalf of Electronics Corporation of India Limited for a sum of Rs.....(Rupees.....
.....).

The letters referred to below shall form part of this contract agreement: -

- (a)
- (b)
- (c)

For & on behalf of ECIL

Signature

Dated:

Designation